

**Job Description:  
College Ministry Assistant  
Altadena Valley Presbyterian Church**

**I. Position Summary**

**Title:** College Ministry Assistant

**Reports To:** Young Adult Pastor

**II. Organizational Purpose**

Altadena Valley Presbyterian church exists to bring hope to a broken world through being a community of Christ's coming kingdom. It is our desire to love God and to love others as we are transformed by his love.

**III. Position Purpose**

To assist in the shepherding and discipling of the college-age members of AVPC

**IV. Major Job Responsibilities**

- Serve on the Young Adult Leadership Team (meets monthly)
- Meet with Young Adult Pastor to discuss college ministry (monthly)
- Lead and/or facilitate co-ed or gender-specific Bible Studies as needed
- Join a Sunday School Community with college-age young adults represented
- Develop methods to ensure regular contact with out-of-town college students

**V. Requirements**

In order to best shepherd the college-age members, it would be expected that this individual be a member of the church or be willing to become a member.

**VI. Job Salary and Benefits**

This is a part-time position averaging 5 hours/week with a monthly salary of \$400 and an expense account for ministry expenses.