

APPLICATION FOR EMPLOYMENT

Kitchen Ministries Coordinator - Part-Time

Altadena Valley Presbyterian Church
 4660 Caldwell Mill Road
 Birmingham, AL 35243
 205.967.0680 www.avpc.org

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Last Name		First Name	Middle	Today's Date	
Mailing Address				Cell Phone	
Social Security Number			Email		
Driver's License Number and Issuing State				Gender	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Engaged <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed					
Are you legally eligible to work in the United States?		Are you a U.S. citizen?		Date you would be able to begin work?	
Have you ever been involved in or accused (rightly or wrongly) of child abuse or neglect?			Have you ever had a problem with alcohol or drug dependency? If so, please explain on the back of this page.		
Have you ever been convicted of a felony? If so, please explain on the back of this page.					

School	Name and Location	# of years completed	Area of Study Degree or Diploma
High School			
College			
Business/Trade Technical			
Graduate			

Membership in Professional or Civic Organizations

Please list here.

FAMILY INFORMATION		
Name of Spouse	Age of Spouse	Names and Ages of Children
Spouse's Occupation		

RELIGIOUS BACKGROUND	
Denominational Preference	Are you currently a member of Altadena Valley or any other church?
Spouse's Denominational Preference	Is your spouse a member of Altadena Valley or any other church?
Would you consider yourselves active members of your church?	Do you hold leadership positions in your church?

SKILLS ASSESSMENT <small>For additional space, please use the back of this sheet.</small>	
Do you have any formal training in food preparation and kitchen management? If so, please describe	Do you have previous experience in project planning and/or volunteer leadership? If so, please give examples.
Do you have any previous experience working for a church? If so, please describe your job.	What do you feel is your best quality to complete the duties of this job?
Do you have any computer experience? If so, please explain.	What experience do you have managing a budget and purchasing food in bulk?
Do you know how to administer CPR or have any first-aid training?	

S I G N A T U R E	The information provided in this application for employment is true, correct, and complete. If employed, I understand that any misstatement or omission of fact on this application may result in dismissal. I am giving authorization to Altadena Valley Presbyterian Church to verify the information on the form, secure a background check, and contact my references listed. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.	
	Signature	Today's Date

EMPLOYMENT HISTORY

Please give accurate, complete full-time and part-time employment history. Start with your present or most recent employer.

We may contact the employers listed below unless you indicate those you do not want us to contact.

DO NOT CONTACT EMPLOYER NUMBER(S) _____

1	Company Name and Address		Phone #		
			Name of Supervisor		
	Length of Employment (month and year) From _____ To _____		Weekly Pay	Start	Last
	State job title and describe your work.				
	Reason for leaving				
2	Company Name and Address		Phone #		
			Name of Supervisor		
	Length of Employment (month and year) From _____ To _____		Weekly Pay	Start	Last
	State job title and describe your work.				
	Reason for leaving				
3	Company Name and Address		Phone #		
			Name of Supervisor		
	Length of Employment (month and year) From _____ To _____		Weekly Pay	Start	Last
	State job title and describe your work.				
	Reason for leaving				
4	Company Name and Address		Phone #		
			Name of Supervisor		
	Length of Employment (month and year) From _____ To _____		Weekly Pay	Start	Last
	State job title and describe your work.				
	Reason for leaving				